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## **CHANGES TO SYLLABUS (Principles of Accounting II – Spring 2005)**

After reading “Stalking the Superior Syllabus,” I made or will make the following changes to my syllabus.

### Graphics and layout

1. Use colored paper with three holes.
2. Leave more white space.
3. Alter the format and font to be more user-friendly.

### Content

1. Describe “expected” class participation under Teaching Methods. Also, describe classroom atmosphere.
2. Add section for student to record exam grades under Grading Policy.
3. Condense sections that explain the code of conduct and plagiarism.
4. Require that course syllabus be submitted at the end of the semester.

### Data sheet

1. Ask for more specific details under Computer Experience
2. Add section for the student to write in his/her goals and expectations for the course.
3. Change the title of the Special Learning Needs section.

### Other thoughts

1. I want the syllabus to be “used” as a reference by the students throughout the semester
2. I do not want to add any other information to the syllabus. There is already so much information that I suspect many students do not read the entire document. Handouts explaining homework guidelines, how to read the text, how I test, and other helpful information would be distributed at a different time.
3. The community college contract requires that specific information be included in the syllabus. Frequently, I feel that the syllabus is a list of “things not to do” and not a very welcoming document. I want to state the expectations and the course requirements clearly. However, I would like the students to be excited about the course and the upbeat classroom atmosphere.
4. I will consider writing a short letter to the students which would accompany the syllabus for fall 2005. It would welcome the students and preview the course in a manner that is less formal than the course description in the catalogue and the course objectives.